

National Council for Promotion of Sindhi Language
(An Autonomous Organization of Ministry of Human Resource Development)
Department of Higher Education, Govt. of India
West Block-VIII, Wing No.7, 1st Floor, Sector-I, RK Puram, New Delhi-110066

ADVERTISEMENT NOTICE- 02/2019

Applications **only on the prescribed format** of Council are invited for the following posts:-

S. No.	Name of Post	No. of Vacancies	Pay matrix	Method of recruitment
1.	Assistant Director	01	Rs. 53100-167800 (level- 9)	Deputation
2.	Junior Administrative cum Accounts Officer	01	Rs.35400-112400(level-6)	Deputation
3.	Proof Reader	01	Rs.35400-112400(level-6)	Deputation

Educational Qualification and Experience:-

- 1 Assistant Director(on Deputation):-** Officers holding analogous posts under the Central/State Government autonomous bodies or with two year experience in the scale of pay of PB -2, Rs. 9300-34800 with GP of Rs. 4800 or (3) years experience in the scale of pay of PB-2 Rs.9300-34800 with GP of Rs.4600 or 8 (eight) years experience in the scale of pay of Rs.9300-34800 with GP of Rs.4200 and possessing the essential qualifications prescribed for direct recruitment. (Period of deputation shall not ordinarily exceed 3 years). Age not exceeding 56 years in case of deputation.

Essential Educational Qualification:- i) Master Degree in Sindhi/Hindi/English of a recognized university or equivalent OR Master Degree in Linguistics with Sindhi Literature as one of the subjects at Degree level. (ii) English as one of the subjects of study at Degree level (iii) 05 years experience of Administration in Supervisory category in the pay scale of PB-2, Rs. 9300-34800 with GP of Rs. 4200 iv) Incumbent must have knowledge of Administrative procedures governing Government Departments.**Desirable**

- i) Holding and conducting seminars/workshops, conferences etc. at a large level.
- ii) Diploma in administration.
- iii) Working Knowledge of one or more modern Indian Languages other than Sindhi preferably Hindi.

- 2 Junior Administrativecum Accounts Officer :- (on Deputation):-**Officers holding analogous posts in level 6 under the Central /State Governments or autonomous bodies or with 5 (five)years experience in the level 5 or 10 (ten) years experience in level 4 possessing a bachelor degree from a university.(Period of deputation shall not ordinarily exceed 3 years). Age not exceeding 56 years in case of deputation.

Essential qualification -i) Bachelor's Degree of a university.

Desirable:-i)Knowledge of working in Government Departments/Autonomous institutions.

- ii) Diploma/ Certificate in Computer application.

- 3 Proof Reader :- (on Deputation):-** i) Officers holding analogous posts in level 6 under the Central /State Governments or autonomous bodies or with 5 (five) years experience in the level 5 or 10 (ten) years experience in level 4 possessing a bachelors degree from a university. (Period of deputation shall not ordinarily exceed 3 years). Age not exceeding 56 years in case of deputation.

Essential qualification:-i) Graduation with Sindhi, English & Hindi as subjects at degree level.
ii) Knowledge of both scripts of Sindhi languages

Desirable: i) Knowledge of any Modern Indian Language other than those mentioned in the essential qualification.

- ii) Working experience in proof reading or related field.

GENERAL INFORMATION/CONDITIONS:

How to apply:

1. Interested candidates fulfilling the prescribed qualification experience may apply within 30 days from the date of publication of this advertisement. The application form can either be obtained from office of NCPSL by depositing prescribed fee of Rs.150/- in shape of demand draft in favour of Director (NCPSL) or the same can be downloaded from website ncpsl.gov.in and be sent to NCPSL along with prescribed fee. Person with disabilities, women candidates and SC/STs are exempted for payment of fee.
2. Applicants who wish to apply for more than one post should submit separate applications. Candidates submit application through their employers and bring NOC at the time of interview. Incomplete applications received shall be summarily rejected. Application received after the prescribed date will also be rejected.
3. National Council for Promotion of Sindhi Language (NCPSL) is autonomous body under the Ministry of Human Resource Development, Govt. of India.
4. Selected candidates are liable to be posted in NCPSL office at any part of India.
5. Age will be reckoned from 30.09.2019.
6. Mere submission of application and fulfilling the eligibility conditions will not confer any right on the candidates to be called for test or for appointment.
7. The number of vacancies can be increased or decreased by the Competent Authority.
8. Attached all self-attested documents- qualification, experience etc.

NOTE : Last date for the acceptance of application : 09/12/2019 (till 5:30 pm)