

راشترپ سندی پاشا وکاس پریشد



NATIONAL COUNCIL FOR PROMOTION OF SINDHI LANGUAGE

राष्ट्रीय सिंधी भाषा विकास परिषद

Ministry of Education, Government of India

West Block No. -VIII, Wing-7, 1st Floor,

R.K. Puram, Sector-1, New Delhi-110066

E-mail- dirncpsl.edu@nic.in, Website- www.ncpsl.gov.in

NCPSL- NOTICE

Celebration of Constitution Day 2025

NCPSL is Proposing to reimburse the financial assistance of Rs. 25,000/- to Academic Institutions (**Schools/ Colleges/ Universities having intake of Sindhi Students and Faculty members/ Interested in promotion of Sindhi, Sindhiyat among Sindhi Societies of the area/ locality**) for celebrating on **26th November 2025 as Constitution Day** to commemorate the adoption of the Constitutions of India. A number of activities aimed at highlighting and reiterating the values and principles enshrined in the Constitution in which following activities may form an important part of the celebration may be organised in compliance of Ministry of Education D.O Letter no. M.11018/13/2025-CDN dated 21.11.2025.

- Reading the preamble to the Constitution in 22 languages on “**Constitution75.com**” and “**MyGov.in**”.
- Webinars / Programmes / Workshops, etc. befitting the occasion.
- Participation in Online Quiz on Constitutional Democracy through “**MyGov.in**”.

Head of expenditures-

(1) Stage Decoration, Banners, Posters, Cards (2) Videography / Photography / Mementos (3) Sound and Light System (4) High Tea / Lunch / Refreshments (5) T.A and Honorarium to **Maximum 04** Guest, Speaker, Chair, Convener, Poets (Rs. 2,000/- and local conveyance of Rs. 1000/-) (Copy attached)

Terms and condition are as under: -

- No advance & No Cash payment will be made for organizing any Programme.
- The Academic Institution will have discretion to conduct programme at larger scale but NCPSL will reimburse the expenditure in shape of Financial Assistance of **Rs. 25,000/-** only after completion of event.
- All payments should be made to vendor / service provider engaged in the programme through the digital mode such as UPI/ RTGS / NEFT etc. and the reference of UPI ID & UTR should be invariably quoted against each transaction made in Utilization Certificate in compliance of Ministry of Finance letter no.- 3 (2)(1)/2016/R&P Rules/ Amendment/649 dated 05-12-2016 as circulated under letter no- F. No- 6/01/2025-26/ SPLS-FAVO/NCPSL Date- 16-07-2025.
- Payment will be made directly to the Principal/ Head of the Govt. Schools/ Colleges only on receipt of Utilization Certificate on **(format enclosed)** from them along with bills duly certified including through PFMS on the basis of bank account details. The expenditure of Rs. 25,000/- also will be reimbursable to Private recognised Public Schools/ Colleges/ Universities subject to production of list of participant artists original bills along with the Utilization Certificate **(format enclosed)** duly certified by the registered Chartered Accountant.
- To ensure proper branding of NCPSL and Logos on banner and a report with photographs.
- Vice-Chairman and Member of the NCPSL of the locality in which the programme is conducted, may be invited.
- Those Institution interested to conduct 01 Day programme on 26th November 2025 to celebrate as Constitution Day may treat this notice as sanction and may not wait for other formal sanction from NCPSL due to limited time available to complete the Programme on 26th November 2025. Only the paid Original Bills / TA Forms along with the Utilization Certificate from the Institution along with report and photographs may be sent as early as possible by complying above terms & conditions.**

Dr. SB Kulkarni
Director I/C

Date- 24-11-2025

Rina Sonowal Kouli
Joint Secretary
Department of Higher Education



भारत सरकार
शिक्षा मंत्रालय
उच्चतर शिक्षा विभाग
शास्त्री भवन
नई दिल्ली - 110 115
GOVERNMENT OF INDIA
MINISTRY OF EDUCATION
DEPARTMENT OF HIGHER EDUCATION
SHASTRI BHAVAN
NEW DELHI-110 115

D.O. No. M.11018/13/2025-CDN

Dated: 21.11.2025

Dear Madam/Sir,

As you are aware, 26th November is celebrated as Constitution Day to commemorate the adoption of the Constitutions of India. Every year, a number of activities aimed at highlighting and reiterating the values and principles enshrined in the Constitution are organised as part of the celebration. A D.O. letter received from Ministry of Parliamentary Affairs dated 18.11.2025 is enclosed for reference.

2. An important part of the celebration is to kindly organize appropriate events/activities covering inter-alia the following:-

- Reading of the Preamble to the Constitution may be organized at 11:00 A.M. on 26th November, 2025 at the respective offices/institutions;
- Reading of the Preamble to the Constitution in different Indian languages on "**constitution75.com**" and "**MyGov.in**";
- Webinars/programmes/workshops, etc. befitting the occasion;
- Participation in online Quiz on constitutional Democracy through "**MyGov.in**";
- Photographs and videos relating to various activities undertaken including certificates generated by individuals regarding **reading** of the Preamble and participation in Online Quiz may be uploaded on social **media** platforms and on "**constitution75.com**". Approved campaign logo will be provided under the Download Section of "**constitution75.com**".

3. I would request you for organizing activities in your institution relating to the celebration of Constitution Day in a befitting manner and share an Action Taken Report.

With regards,

Yours Sincerely,

Encl: As above

(Rina Sonowal Kouli)

Directors of IITs, NITs, IIITs, IISc, IISERs, SPAs and other CFTIs

VCs of Central Universities and VC, NIEPA

**ADDITIONAL SECRETARY
MINISTRY OF PARLIAMENTARY AFFAIRS
S-61, PARLIAMENT HOUSE,
NEW DELHI-110 001**

Dated: 18th November, 2025

You are aware, the 26th November is celebrated as Samvidhan Diwas to commemorate adoption of the Constitution of India. In order to commemorate this special day on 26th November, 2025 coinciding with the culmination of year-long celebrations themed as “Hamara Samvidhan - Hamara Swabhiman”, a number of activities are to be organised across the nation highlighting and reaffirming our commitment to the ethos and values enshrined in the Constitution. As mandated by the Cabinet Secretariat, I request you to kindly organise appropriate events/activities in your Ministry/Department and attached Offices / Autonomous Bodies / Subordinate Offices / Organizations / Institutions etc. covering *inter-alia* the followings:-

- Reading the Preamble to the Constitution in 22 languages on “constitution75.com” and “MyGov.in”;
- Webinars / programmes / workshops, etc. befitting the occasion;
- Participation in online Quiz on Constitutional Democracy through “MyGov.in”

2. A copy of presentation made by the Secretary, Department of Justice, in the meeting held on 13th November, 2025 at Cabinet Secretariat to discuss key activities/events to be organised for celebration of Samvidhan Diwas, 2025 is attached as reference for suggestive Action Plan by Ministries/Departments.

3. You are also requested to make media plans in coordination with Ministry of Information and Broadcasting to give wide coverage to these celebrations in appropriate manner. Photographs and videos relating to various activities undertaken including certificates generated by individuals regarding reading of the Preamble and participation in Online Quiz may be uploaded on social media platforms and on "constitution75.com". Approved campaign logo will be provided under the Download Section of "constitution75.com".

4. I shall be grateful, if these celebrations are organised with greater "Jan Bhagidari".

With regards,

Yours sincerely,

Sphatana

(Dr. Satya Prakash)



All Secretaries of the Government of India

Fax : 011-23017893

E-mail : asmpa@gov.in, satyaprakash.16@nic.in

prakash.16@nic.in

National Council for Promotion of Sindhi Language

Requirements for Bill Submission

Subject: Mandatory Requirements for Submitting Bills/Receipts for Reimbursement or Payment

In accordance with the Government of India rules and audit standards, all officials/vendors are requested to strictly follow the below-mentioned requirements while submitting bills or receipts for reimbursement, direct payment, or accounting purposes to facilitate to release payment.

◇ General Requirements

- Original Bill/Receipt must be submitted — photocopies will not be accepted unless duly attested.
- The bill must be printed on official letterhead of the vendor/service provider.
- Mandatory details to be included:
 - - Name, address & contact details of the vendor
 - - Bill number and date
 - - Description of goods/services provided
 - - Quantity, rate, and total amount
 - - Applicable taxes (GST details)
 - - Mode of payment (UPI,NEFT,RTGS etc.)
 - - Vendor's PAN number if the bill amount exceeds ₹50,000
 - - Vendor's GST number

◇ Documentation and Format

- All bills must be duly signed and stamped by the issuing party.
- Digital bills must be machine-generated and include acknowledgment of payment.
- Each bill must be attached with relevant sanction order and approval note.

CHARTED ACCOUNTANT

To the National council for Promotion of Sindhi Language

At the request of..... (Name of NGO).....
we..... (Name of CA)..... Chartered Accountants have examined
the relevant records, documents bills, vouchers and receipts produced for our verification in relation
to the certificate on Income and Expenditure statement of programme on subject
.....organised at.....(Venue)
On.....(Date).....

On the basis of our verification of the supporting bill/ vouchers/receipts, we hereby certify
that expenditure of Rs, has incurred towards the above- mentioned program
organised by for which funds/ financial assistance
Rs..... is being raised by National Council for Promotion of Sindhi
Language our vide letter no..... dated.

Income and Expenditure statement of the programme is as follows:

Expenditure	Amount (in Rs.)	Income	Amount (In Rs.)
A) Booking of Hall/ Vide bill no.....of M/s..... Paid by NEFT/RTGS ID. & date.....		Amount receivable from NCPSL	
D. Video and photography Vide bill no..... of M/s..... Paid by NEFT/RTGS ID. & date.....		Amount from V.O./ Society Name.....	
E. Memento Expenses Vide bill no..... of M/s..... Paid by NEFT/RTGS ID. & date.....			
F. Hotel/ Room Accommodation for guests Vide bill no..... of M/s..... Paid by NEFT/RTGS ID. & date.....			
G. Banner and Flex Vide bill no..... of			

M/s..... Paid by NEFT/RTGS ID. & date.....			
H. Food and High Tea Vide bill no. of M/s..... Paid by NEFT/RTGS ID. & date.....			
I. Honarium paid as per the NEFT/RTGS ID. Mentioned against each. i) Name..... ii) Name..... iii) Name..... iv) Name..... v) Name..... vi) Name..... vi) Name.....			
Total		Total	

We further certify that we have satisfied our self that the condition on which grants-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and money were actually utilized for the purpose for which it was sanctioned. The unspent balance of the un-utilised grant-in-aid which is of Rs..... Will be refunded to NCPSL.

Our certificate is based on the information and explanations provided to us by the management of..... (NGO name).

Place:

Chartered Accountant

Date:

C.A. Name-
M. no.-
FRN:
UDIN:

FORM OF UTILIZATION CERTIFICATE (FOR GOVERNMENT BODIES)
(Where expenditure incurred by Govt. bodies)

Sl. No.	Letter No. and date	Amount	Certified that out of Rs.....of Grants sanctioned during the year.....in favour of (Name of organization)..... Under the NCPSL letter no. given in the margin and Rs..... On account of unspent balance of previous year, a sum of Rs..... has been utilized for the propose of for which it was sanctioned and that the balance of Rs. remaining unutilized at the end of the year has been surrendered to NCPSL. vide. no.....(cheque/DD/NEFT/RTGS)
	Total		

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

Signature.....

Designation.....

Date.....

(Office Stamp)

PS: The UC shall disclose separately the actual expenditure incurred and loans and advances given to suppliers of stores and assets, to construction agencies and like in accordance with scheme guidelines and in furtherance to the scheme objectives, which do not constitute expenditure at the stage. These shall be treated as utilized grants but allowed to be carried forward.

**NATIONAL COUNCIL FOR PROMOTION OF SINDHI LANGUAGE
GOVT. OF INDIA, MINISTRY OF EDUCATION, DEPT. OF HIGHER EDUCATION
WEST BLOCK-VIII, R.K. PURAM, NEW DELHI-110066**

HONORARIUM/ LOCAL CONVEYANCE FORM FOR LOCAL MEMBERS/INVITEES

Name of Member/ Invitee _____
Address _____
Bank A/c. No. _____
Bank and Branch _____
IFS Code _____
Mobile No. _____

Honorarium Rs. _____
Local Conveyance Rs. _____
Total Amount Rs. _____

Signature of Member/Invitee _____

PRE-RECEIPT/RECEIPT

Received with thanks Rs. _____/- in words (**Rupees** _____) towards
Honorarium/sitting fee/Local Conveyance for meeting of _____
_____ in the form of PFMS from Director, National Council for
Promotion of Sindhi Language (NCPSL), Delhi

Signature: _____

Name (In capital letters): _____

Passed an amount of Rs. _____ in words (**Rupees** _____) only for
payment.

Signature of Assistant Director

Passed an amount of Rs. _____ in words (**Rupees** _____) only for
payment

Signature of Director

Council Committee Members list 2023

1	Dr. Mohan Manghnani Vice Chairman New Horizon College of Engineering, Ring Road, Nr. Marathalli, Kadubhisanaahalli, Bangalore-560103 Mb- 9845064444 Email: chairman@newhorizonindia.edu 080-66297777 Ext : 2046	7	Prof. Vasudev Devnani 28, Sant Kanwarram Colony, Foisagar Road, Ajmer-305001 Email: prof.vdevnani@gmail.com Ph: 0145-2601601 Ph: 0141-2227250 (off) Mb: 9414155744
2	Ms. Uma Jatiani Lochlee, Bivar Road, Shillong, Meghalaya-793001 Email: ujatiani@gmail.com Mb- 09436160843	8	Dr. Vandana Khushalani 129, Kukreja Nagar, Jaripatka, Nagpur-440 Email: vskdakms@yahoo.com Mobile: 9373282064 Landline: 0712-2642622
3	Shri CA Tulsiram Tekwani Res: 21-Sarthi Vibhag-2, Nr. Surdhara Circle, Sal Hospital Road, Thaltej, Ahmedabad-380015 Office- 204-205, Dev Complex, Opp. Parimal Garden, Parimal Crossroads, Ahmedabad-380006, Mb: 9825092850 Email: tktewani207@gmail.com	9	Shri Bhagatram Chhabada 19/139, Parik Colony, Ichal Karanji, Kolhapur, Maharashtra-416115 Mb: 9422049099 Email: bhagatram.chhabada@yahoo.com
4	Mr. Manish Devnani 60 Silver Palace Nr. Dashra Maidan, Indore, M-9826046242, 07312534172 Email: manishdevnani1986@gmail.com	10	Dr. Kanyalal Khatwani No. 238, 2nd Main 8th Cross HIG Dollars Colony RMV II Stage, Bangalore – 560094 Mb: 9342585002 Email: drkhatwani@gmail.com
5	Dr. Kavita Asnani House No. 235/R, Karle Riverville, Pulvaddo, Margao, Goa – 403716 Mb: 9326103205 Email: kavitadhegoa@gmail.com	11.	Shri Vishwa Prakash Rupan C/o Saral Auto Agency, Opp.CO office, Rakabganj, Faizabad, Ayodhya Cantt-224001 Mb: 6394571514 Email: vishvaparakashrupan@gmail.com
6	Shri Ashok Mulchandani 10/17 Chopasani Housing Board, Near Central Academy School, Jodhpur, Rajasthan Mb: 9829026150 Email: ashok15mulchandani@gmail.com	12	Dr. Ram Jawhrani 501 Mansha Bldg, 11 Union Park, Khar West, Mumbai -400052 Email: ramjawhrani@gmail.com Mb: 9820211633





